**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **(Courtesy of the Belton Bros Ltd)**

 **on WEDNESDAY 2nd APRIL 2025 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

 Councillors and Ward Councillors,Representatives of QQ and Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence:

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Parish Council Casual Vacancies:**

iTo receive any application for the casual vacancy.

**5.** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**6. The Minutes of the Meeting of the 5th February 2025.**

To receive and agree:

**7.**  **Matters arising from the Minutes: (not on the Agenda)**

 Item:

**8.**  **Planning consultations:**

 **To be noted:** Application no. ESS/63/24/ROC Shoeburyness MOD, Bridge Road, Shoeburyness. SS3 9XD. (Replacement Demilitarisation Facility, Including Demolition of Existing Machinery and Buildings and Construction of a New Building to House New Demiltarisation Facility, Along with the Construction of Associated Buildings and Supporting Infrastructure).

**9. Finance:**

i To receive the FIPC Financial and Co-op Bank Statements ending 2nd April 2025.

ii The above financial statement balances to be agreed by Councillors …………………… and ……………………..

iii To receive the Gallagher Insurance renewal questionnaire and discuss.

iv To receive the Pannel-Kerr-Foster document copies of the AGAR Audit for 2024-2025 (First Stage).

v To receive the ROSPA notification of the Play Area inspection during May 2025 @ £ 80-00.

vi To record the transfer payment February re: the DIO re: Bus Shelter at Courtsend @ £60-00.

vii I To record the transfer payment February 2024 re: the ICO re: Data Protection Act @ £40-00.

 ii To record the transfer payment March 2024 re: the ICO re: Data Protection Act @ £12-00.

viii To record the transfer payment March 2024 re: the Clerk’s Salary @ £184-32.

ix To record the transfer payment March 2024 to the HMRC re: 4th Quarter 24/25 PAYE-RTI @ £138-24.

x **The Foulness Island Parish Council Co-operative Bank accounts:**

 1) **Business Account Balance**: **05/01/2025** **£ 822.89.**

 CREDITS: Interest payment to be updated?

 DEBITS: None.

 **Business Account Balance: 02/04/2025 £ 822.89**.

 2) **Community Direct Plus Account Balance:** **05/01/2025** **£1,508.81.**

 **CREDITS:** None

 **DEBITS:**

  10/02/25 DIO. (Bus Shelter Courtsend) @ £ 60.00.

 17/02/25 ICO Data Protection @ £ 40.00.

 01/03/25 B Summerfield. (Clerk’s Salary March 25 ) @ £184-32.

 03/03/25 HMRC PAYE-RTI (4th Quarter 2025) @ £138.24

 24/03/25 ICO Data Protection @ £ 12.00.

 02/04/25 B Summerfield. (Clerk’s Salary April 25 ) @ £184-32.

 ………… **£ 618-88.**

 **Community Direct Plus Account Balance: 02/04/2025 £ 889.93.**

 **(Community Direct Plus Account Balance: 31/04/2025 £1,074.25)**

xi The above copies of receipts of income, payments and transfers to be ratified by the Council and

 co-signed by two councillors.

xii To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and

 Bank transfers.

 Proposed by Councillors: ………………….seconded by …………………….. and agreed by all.

**10. Correspondence:**

I i The Clerk’s report re: Notice Board Publication of the RDC Council Tax Demand.

 ii The delivered Certificate of Publicity for the above.

ii To record the receipt of the RDC Register of Electors of Foulness Island.

iii To receive information re: VE Day 2025.

iv To record emails from ‘Essex Live’ requesting access to Foulness Island.

v To record an e/letter March 2025 re: The clothing bin removal at Church End enquiry.

vi The QQ ‘Foulness Residents’ Updates: February/March 2025.

vii The ‘Foulness Island Newsletter’ of February/March/April 2025.

viii The printed publications and General Information received by the Clerk are available on demand.

**11. The Parish Council Burial Ground:**

i The QQ Helpdesk (via Ms Nicki Uden) re: Burial Ground hedge cutback.

ii To record an e/letter March 2025 re: enquiries and updated Burial Ground Boundary map.

iii Councillor Mrs F Giles report re: The Foulness Island War Memorial.

**12. Streetlights:**

Councillor reports:

**13. Highways:**

i Mr A Holyland report re: potential Bus shelter bin solution.

ii Courtsend Bus Shelter repair:

**14. Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**15. Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**16. The next Foulness Island Parish Council Meeting:**

 **To agree: WEDNESDAY 21st / 28th MAY 2025. (APM & AGM)**

**28th March 2025. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**